



## APWA COMMITTEE CHARTER

### PUBLIC WORKS PROJECT OF THE YEAR COMMITTEE

#### MISSION STATEMENT

The Public Works Project of the Year Committee supports the APWA strategic priority to enhance the visibility and awareness of public works through recognition of public works projects. The Public Works Projects of the Year Committee selects public works projects developed owned and maintained by public agencies.

#### OBJECTIVES

The principal objectives of the Public Works Project of the Year Committee are as follow:

1. reviews nominations and selects recipients for the Public Works Project of the Year awards according to established criteria; and
2. each group will review nominations over a three-four week period.

#### ORGANIZATION

**Chair:** The APWA President-Elect will appoint four (4), Public Works Project of the Year Committee Chairs to serve as chair with one of the four groups listed under members.

An individual member of the committee may serve as committee chair for no more than two years of their potential three-years of service on the committee. The Chairs work with APWA staff to prepare for and facilitate their group's conference call to determine the recipients.

**Members:** The President-Elect shall appoint up to twenty (20) APWA members. Committee members can serve up to three consecutive one-year terms. Up to five members will be assigned from the committee to the following groups:

Group A – Transportation

Group B – Environment

Group C – Structures, Historical Restoration/Preservation and Disaster/Emergency Repair

Group D – Small Cities/Rural Communities

#### FINANCIAL AND ADMINISTRATIVE SUPPORT

Committee members review and score nominations using an online software program provided by APWA through a third-party vendor.

Administrative support shall be provided by APWA Chapter Relations Department staff.

#### REPORTS

Projects are shared with the APWA Board of Directors and staff.

#### CHARTER CHANGES

Amendments to this charter will be completed by the committee.

**Date of Board Approval: June 23, 2017**