

ASSET MANAGEMENT POLICY

1. Scope

The Asset Management Policy (this 'Policy') provides the guiding principles and framework to strategically manage infrastructure services and physical assets owned or controlled by Council with a focus on the organisations long life infrastructure assets such as roads, bridges, stormwater, water, waste water, buildings and open space assets.

2. Purpose

To ensure that a holistic asset management system is in place which supports the management of physical assets and delivery of infrastructure services to the community:

- a) in a financially sustainable manner;
- b) which supports initiatives within Council's Corporate Plan; and
- c) that supports Council's asset management obligations in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

3. References (legislation/related documents)

Legislative references

Local Government Act 2009 s 104

Local Government Regulation 2012 ch 5 pt 2 div 2

Related documents

AS ISO 55000:2014 : Asset management – Overview, principles and terminology

AS ISO 55001:2014 : Asset management – Management systems – Requirements

AS ISO 55002:2014 : Asset management – Management systems – Guidelines for the application of AS ISO 55001

Australian Government – Australian Accounting Standards Board – Accounting Standards:

- AASB 116 Property, Plant and Equipment;
- AASB 136 Impairment of Assets;
- AASB 138 Intangible Assets; and
- AASB 13 Fair Value Measurement.

International Infrastructure Management Manual (Institute of Public Works Engineering Australasia)

4. Definitions

To assist in interpretation, the following definitions shall apply:

AMSC	Asset Management Steering Committee.
Asset Management	The systematic and coordinated activities and practices of an organisation to optimally and sustainably deliver on its objectives through the cost effective lifecycle management of assets.
Council	Livingstone Shire Council.

5. Policy Statement

Council's asset management system is comprised of an asset management strategy, policies, processes, personnel, technology and information. These elements are all necessary for the organisation to manage assets in a whole-of-life and financially sustainable manner which aligns asset management practices to Council's strategic objectives and long term financial plan while addressing the service delivery needs of the community.

This policy provides support for, and forms part of, Council's asset management system, which brings together all of the elements required to convert this policy into action and drive Council towards a more advanced asset and service management maturity status and alignment with best appropriate industry practice.

5.1 Governance

Council's asset management system will be guided by the AMSC which will have representation from all sections of Council that are responsible for management of physical assets owned or controlled by Council. The AMSC will:

- (a) be responsible for the currency of relevant policies and strategies to ensure asset management is performed in accordance with relevant legislation and best industry practice;
- (b) report to Council on the development of asset and services management initiatives; and
- (c) provide oversight of activities within each of the sections necessary to achieve the objectives of this policy.

5.2 Asset management objectives

- (a) The management of assets is to be undertaken in a structured and coordinated manner.
- (b) The effective and efficient management of assets will be achieved by:
 - i. taking a strategic, lifecycle approach using a risk management based approach while delivering services at the desired level;
 - ii. developing and maintaining asset management plans to inform Council's long term financial plan;
 - iii. preparing business cases for proposed future funding requirements prior to the introduction of new assets or services;
 - iv. monitoring asset performance and maintaining quality asset data in accordance with corporate asset data requirements;
 - v. ensuring investment decisions are based on optimised levels of service that address the needs of the community in a financially sustainable manner;
 - vi. undertaking regular audits of the asset management system to ensure alignment with industry standards and best practice; and
 - vii. ensuring all relevant employees are appropriately trained in asset and financial management principles, practices and processes.
- (c) Non-asset solutions are considered as part of the introduction of any new service or proposed expansion of an existing asset base.
- (d) Legislative and regulatory requirements are met.
- (e) The asset management, growth management and financial management functions of Council work together to address issues of financial sustainability.

5.3 Roles and Responsibilities

Council, the Chief Executive Officer, the AMSC, Directors, Chief Officers, Managers and project owners are responsible for ensuring this policy and associated documents are understood and adhered to by all staff.

5.4 Implementation of policy

Implementation of this policy will be principally achieved through the Asset Management Strategy, which will ensure that a structured set of actions aimed at enabling continuous improvement to asset management activities across the organisation is maintained.

6. Changes to Policy

This policy is to remain in force until any of the following occur:

1. The related information is amended/replace; or
2. Other circumstances as determined from time to time.

7. Repeals

This Policy repeals the former Rockhampton Regional Council Policy No POL.I4.1 titled 'Asset Management Policy – Whole of Council Infrastructure'.

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