Participants:  Venu Gupta, Chair
Patty Hilderbrand, Outgoing Director at Large
David Lawry, Incoming Director at Large
Andy Lemer, Member
Sherri McIntyre, Member
Craig Olson, Member
Dennis Randolph, Member

Absent:  Laura Cabiness, Member

Staff:  Carol Estes

Call to order – Venu Gupta called the meeting to order at 10:00 am. Committee members introduced themselves and welcomed new member Craig Olson. Each member discussed particular areas of interest which included:

Venu Gupta has served in a number of areas of public works. He is interested in sustainability and new technologies from abroad that can be utilized by our members

Andy Lemer has interests in economics of engineering and technical projects, different sources of revenue for funding, and more equity between those funding and using projects

Sherri McIntyre is a new public work director/assistant city manager focused on implementation of Kansas City’s implementation of a street car project which they want to have operational by 2015

Craig Olson has been on the government affairs, education and transportation committees. He recently served as the APWA representative to the pavement preservation expert task group.

Dennis Randolph likes to focus on cities and counties and training for local members. He has served on the ASCE Peer Review and hold PTOE and PTP certifications from ITE.

Patty Hilderbrand, Outgoing Director at Large, is a program manager for Kansas City, Missouri. She has previously served on the leadership and management committee. She is a member of the Kansas City Metro chapter.

David Lawry, Incoming Director at Large, is the public works director of the Village of Wauconda, Illinois. He is involved in IT and building maintenance as well as public works. He was previously a regional APWA director.

Review of Conference call Summary of 7/19/2012 – The committee reviewed and approved the conference call summary of 7/19/2012
At-Large Director Report –
Patty Hilderbrand - The focus of the board is currently on the Donald C Stone Center. There was recently a meeting of the leadership of the APWA institutes in Kansas City. The challenge is the institute standards were set in 2004 and some updates may be needed. There needs to be ongoing communication between institutes and the DCS center. In other news:

- Members report that the most compelling reasons for membership in APWA are networking opportunities and education.
- In the credentialing program, we currently have 92 mentor/mentee pairs and 102 new PWLF’s bringing the total to 196. We continue to offer three certifications: Public Fleet professional, Infrastructure Manager, and Storm Water Manager. There are now 81 accredited agencies.
- The emerging leader program is strong. Each class produces a capstone project.
- Map 21 was recently signed into law, and we are sorting through the changes. There will be a Click, Listen and Learn program on the legislation this fall.
- Communication with chapters will always be a challenge. The spring committee meeting this past year with the Arizona chapter and HOD delegates was one of the best the committee has had.
- Moving to the @ a Glance for a work plan was a good first step. We still need to ask “What do we want the committee to be?”
- The committee member expectations document should be viewed as a minimum not a maximum.

David Lawry – The board will hold a strategic planning session in November. The challenge will be to continue to take a high level approach to the running of the association. He very excited to be an At Large Director for the committee and for the Uprow committee as well.

Conference call schedule for the coming year - The consensus of the committee was to retain the current meeting schedule of the first Thursday of the month at 2:00 pm Eastern, 1:00 pm Central, 12:00 pm Mountain, 11:00 am Pacific time. The next scheduled call would fall on September 6 but since that is so close to congress, the committee will not reconvene until the October call.

Discussion/Selection of 2013 Guaranteed Sessions – The committee discussed the topics for guaranteed sessions for 2013 in Chicago. The sessions chosen and those volunteering to submit the topic were:

- Sewer and Water line re-lining – Venu Gupta
- Technology for parking control – Sherri McIntyre
- Monetizing City Assets – Andy Lemer

Congress dates for next year are August 25-28, 2013

Discussion/Selection of 2013 Click, Listen, Learn topic – The committee consensus was to develop a CLL on Project Delivery (and the project delivery manual). A second choice, should it be necessary was Electronic Project Submission. NCEES clearing house would be a good resource for information on what states allow electronic submission, sealing.

Discussion of committee work plan for the coming year – The committee approved the draft work plan for next year.

Discussion of Technical Track for Engineering & Technology (DCS Center) – Venu Gupta and staff discussed the technical tracks being developed for the Donal C Stone Center. Each technical committee is beginning the task of reviewing position descriptions and basic knowledge needed for the various job categories in their functional areas within
public works. Each committee is asking a member to serve as chair of the task and who will in turn select members to form small work groups to develop the outline for technical tracks. Dennis Randolph volunteered to act as chair since he has served in a similar capacity for ASCE.

**Date and location discussion for the Spring Meeting** — David Lawry suggested the committee consider meeting with regions 3 and 4 who will have a combined meeting in the spring. He will talk with the regional delegates.

**Project Delivery Manual** — Dennis Randolph — The manual is 99 percent complete. He will be sending it to staff for submission for publication.

**InfoNOW posting assignments**
- September – Sherri McIntyre
- October – Andy Lemer

**The meeting adjourned at 2:00 pm**

**Next conference call is October 4, 2012.**