



CPFP Recommended Reading List

The CPFP Council recommends that review for the CPFP examination focus on references and programs that cover the information summarized in the CPFP examination content outline. This recommended reading list is intended for use as a study aid only. Inclusion on the list does not imply endorsement of these specific references, nor are the test questions necessarily taken from these sources.

Some suggested preparation for the examination might include, but should not be limited to the following resources:

1. Association of Equipment Management Professionals (AEMP). The Career Equipment Fleet Manager. Glenwood Springs: AEMP. 2002.
2. "Protection of Environment". Title 40 Code of Federal Regulations, Part 112.7.
3. "Protection of Environment". Title 40 Code of Federal Regulations, Part 261.
4. "Protection of Environment". Title 40 Code of Federal Regulations, Part 264.193.
5. APWA. Concise Manual for Calculating Fleet Rates. Kansas City: APWA, 2008 (previously published under the title Shop Rate Guide).
6. APWA. Demonstrating the Value of Your Fleet Management Program. Kansas City: APWA, 2004.
7. Federal Motor Carrier Safety Regulations Pocketbook. Neenah: J.J. Keller & Associates, updated monthly.
8. Dolce, John. Fleet Management. New York: McGraw-Hill, 1984. **OR**
Dolce, John. Analytical Fleet Maintenance Management, 2nd ed. Warrendale: SAE, 1998.
9. ICMA. Fleet Management IQ Report. Washington: ICMA. 2002.
10. APWA. Managing Public Equipment. Ed. Michael Joyner. Kansas City: APWA, 2001.
11. Material Safety Data Sheet Center. <http://www.material-safety-data-sheet.com>
12. EPA Automotive Maintenance and Repair Shop: Pollution Prevention Guide.
<http://www.p2pays.org/ref/14/13056.pdf>
13. APWA. Public Fleet Management Training Course. Kansas City: APWA, 2006.
14. APWA. Public Works Communication Manual. 3rd ed. Kansas City: APWA, 2003.
15. APWA. Spec Writing 101: A Quick Guide to Purchasing Public Works Vehicles and Equipment. Kansas City: APWA, 2001.
16. Fleet Performance Measures Task Force. Top Ten Performance Measures for Fleet Managers, Kansas City: APWA, 2002.
17. Vehicle Replacement Task Force. Vehicle Replacement Guide. Kansas City: APWA, 2001.
18. APWA. What to Ask, How to Answer: Getting Real About Your Public Works Fleet. Kansas City: APWA, 2004.