

Once your CEUs have been processed and your APWA CEU transcript has been updated. You will receive an email stating the following:

To access and print your CEU Transcript, please follow the instructions below.

1. Visit <http://www.apwa.net/Education/CEU>
2. On the left side of the screen (in the green navigator bar) click "Login to view transcript".
3. Please enter your APWA username and password.

If you have not created a username and password please follow these steps:

1. Click create a free account.
2. Always answer **YES** to: Are you a member?
3. Enter your member number ***number will be provided*** and last name.
4. Proceed to fill out the rest of information on the screen.

OR

If you have already created a username and password and cannot remember your password please click the link at the bottom of the screen.

4. After logging in - on the left side of the screen (in the green navigator bar) click "Print your CEU transcript."

UNDERSTANDING CEUS AND PDHS

CEUs

For the awarding of Continuing Education Units (CEU), APWA follows the standards set by the International Association for Continuing Education & Training (IACET). One (1) CEU = ten (10) hours of instruction. One-tenth (0.1) of a CEU is awarded for each clock hour (50-60 minutes) of instruction. The IACET standards are followed by most Associations and Universities for the award of CEUs.

PDHs

PDHs (Professional Development Hours) are awarded as (1) PDH equals one hour of instruction.

So one-tenth (0.1) CEU is equivalent to one (1) PDH.